

MEMORANDUM:

TO: Emory University WOCNEC Applicants  
FROM: Emory University WOCNEC Faculty  
RE: Completion of Application for Admission

In completing your application for admission, please note the following:

- 1.) We must have the following to complete your admission process:
  - completed application
  - application fee (US CURRENCY ONLY)
  - copy of your current nursing license
  - official sealed transcripts
  - Distance Learning or Split-Option Program: we must have your 'Projected Clinical Preceptorship Plan'.
- 2.) We do **not** need your completed health form or documentation of your liability insurance coverage until one month prior to class (or, for Distance Learning students, one month prior to your onsite week).

**Please note that you must provide current health status information and proof of professional malpractice insurance prior to coming to campus.**

Rationale: This information must be in your file and must be current before you can participate in any clinical experiences (including the foot and nail clinic that is included during the onsite component for all students).

10-Week Traditional or 6-Week Split Option student contact:

Brenda Michael: [brmicha@emory.edu](mailto:brmicha@emory.edu) (404) 778-3149

Distance Learning student contact:

Kathy Rodgers: [kathy.rodgers@emory.edu](mailto:kathy.rodgers@emory.edu) (404) 778-3159

FAX: (404) 778-4778

WEBSITE: [www.surgery.emory.edu/wocnec/](http://www.surgery.emory.edu/wocnec/)

**EMORY UNIVERSITY SCHOOL OF MEDICINE  
WOUND, OSTOMY, AND CONTINENCE  
NURSING EDUCATION CENTER**

**1365 CLIFTON RD, NE—RM AT 732  
PHONE: 404.778.4067**

**ATLANTA, GA 30322-1013  
FAX: 404.778.4778**

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Dear Applicant,

Thank you for your interest in the Emory University Wound Ostomy Continence Nursing Education Program. We have three types of programs, all of which are accredited by the WOCN Society and all of which are designed to prepare you for entry into this specialty practice. The three types of programs are as follows:

- 1.) “Traditional” onsite program. This is a 10-week program, all of which is completed onsite in Atlanta. The first 6 weeks are devoted to classroom instruction, and the last 4 weeks of the program involve clinical preceptorship and project completion. Clinical assignments are selected to provide each student with a wide variety of clinical experiences in wound care, ostomy care, and continence care at a variety of clinical facilities in the metro-Atlanta area. All clinical experience is provided in tandem with an experienced and approved preceptor.
  
- 2.) Split-Option program. With the split-option program, classroom instruction is held onsite in Atlanta, but clinical preceptorship is completed in the student’s own geographic area. You would first come to Atlanta for the six weeks of theory, and you would then return home to complete your clinical work and professional practice projects. You are required to obtain qualified and approved preceptors for your clinical component; if you are having difficulty, the Emory WOCNEP faculty and staff will assist you to identify potential preceptors in your area.
  
- 3.) Distance Learning Program. This program permits you to complete the theoretical component via self-study; there are **4 self-study modules**, each of which includes learning objectives, suggested readings, **core content**, and learning activities, some of which are graded. Successful completion of each of the clinical modules requires a score of at least 80% on proctored module examinations. Following successful completion of the three clinical modules, you are required to come to Emory for a one-week “on site” program; the focus during this one-week program is on simulations labs, clinical experience in foot and nail care, and critical thinking exercises. Following the one-week onsite program, you return home to complete your clinical requirements and your project requirements. (Alternatively, you may arrange to do your clinical here in Atlanta.) As noted for the split-option program, you are required to obtain qualified preceptors who meet established criteria and have been approved by Emory; again, the faculty and staff can assist you to identify potential preceptors in your geographic area if needed.

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## Single or Dual Specialty Course

The standard program at Emory includes preparation for practice in the tri-specialty of wound, ostomy, and continence care. However, we also offer single or dual specialty programs for those who are interested; you may obtain education in any of the following--

- wound care only
- ostomy care only
- continence care only
- wound and ostomy care
- wound and continence care
- ostomy and continence care

**Please note that the professional practice component of the program is required for all students unless you have already graduated from a WOCN-accredited specialty program.**

Students may elect to obtain single or dual specialty education either ‘onsite’ or via our Distance Learning program. Tuition is titrated for single or dual specialty courses.

Enclosed you will find:

- a course overview, which provides additional information about the structure of the various programs.
- an application for admission. **Please note that a Baccalaureate Degree is required for Admission. In addition, you must have a year of clinical experience following licensure as an RN, and that year must have occurred within the 5 years prior to admission.**
- a scholarship application. Scholarships are available through the Wound Ostomy Continence Nurses Society; if you wish to apply for a scholarship, you will need to complete the application and **return it directly to the WOCN National Office.** (Please note deadlines and scholarship applications available at [www.wocn.org](http://www.wocn.org) )

Please note that this program is designed to promote **critical thinking** and **problem solving skills**, which are critical to successful implementation of the WOC nurse role.

The WOC nurse role is an autonomous and collaborative role – please be sure this is the type of role you are seeking!

Key Skills for the WOC Nurse:

- Excellent communication/interpersonal skills
- Critical thinking skills
- Collaboration skills
- Consultation skills

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Program costs are as follows:

**10-week Traditional Onsite Program**

A \$100 **non-refundable** application processing fee.

- Tuition (covers modules/syllabus, 6 week didactic and arranged clinical preceptorship) -- \$5,925

**6-week Split-Option Program**

A \$100 **non-refundable** application processing fee.

- Tuition (covers modules/syllabus and 6 week didactic) -- \$4,800

**Distance Learning Programs**

A \$100 **non-refundable** fee for application processing and Orientation Manual.

- Tuition – (covers modules i.e. syllabus, telephone and email support and on-site week instruction) \$4,800 (\$1,200 per module)
  - **Skin and Wound Module (\$1,200.00)**
  - **Ostomy and Continent Diversions Module (\$1,200.00)**
  - **Continance Module (\$1,200.00)**
  - **Professional Practice Module (\$1,200.00)**

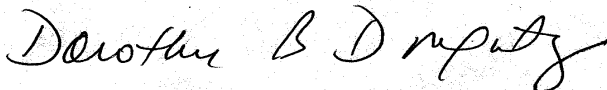
**Books and Other Materials**

Approximately \$150 - \$300. Housing is available, and a detailed list of some housing options is included with this packet (you are not required to stay at any of these places; this list is provided for your convenience). Parking costs vary; if you attend 10wks it can be up to \$200 & 6wks up to \$120 (according to length of time onsite); food costs are, of course, variable!

If you wish to apply, please complete the application process as soon as possible. **All** of the required information must be received before you can come on campus. A \$100 non-refundable application fee made payable to **Emory University WOCNEC** must accompany the application.

If you have any additional questions or concerns, please feel free to write or call us. Our direct telephone number is (404) 778-4067. We look forward to hearing from you!

Sincerely,



Dorothy B. Doughty, MN, RN, CWOCN, FAAN  
Center Director

DBD: ljs, kbr, brm

Enclosures

**The Emory University WOCNEC has been continuously accredited since 1976.**

**THE ROBERT W. WOODRUFF HEALTH SCIENCES CENTER**

## **2010 Center Dates:**

### **Traditional 10-week Program**

February 22 – April 27, 2010  
September 13- November 16, 2010

### **6 Week Split Option Program**

February 22- April 2, 2010  
September 13- October 22, 2010

### **Distance Learning Program**

Individualized start dates; typically the admission process takes 1 – 2 weeks. Applicants may begin this program as soon as they are accepted for admission, have submitted a “Projected Clinical Preceptorship Plan”, and have paid their tuition. (Distance Learning students may elect to pay “by the module”; the first module will be sent as soon as payment is received and this date becomes your actual start date; full scope students are expected to complete the program within 12 months, dual scope students within 8 months, and single scope within 4 months.)

Onsite weeks are scheduled based on student readiness, but are typically held every other month. Students should request their on-site week when they are starting the last module.

Students taking a single specialty program should request their on-site week when submitting the first assignment.

### **Scheduled on-site weeks:**

January 11-15, 2010  
February 15-19, 2010  
April 5-9, 2010  
May 10-14, 2010  
June 21-25, 2010  
August 2-6, 2010  
Aug/Sept 30-3, 2010  
October 25-29, 2010  
Nov/Dec 29-3, 2010

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WOUND, OSTOMY, AND CONTINENCE  
NURSING EDUCATION CENTER**

***GENERAL DESCRIPTION OF COURSE***

The Emory University WOCNEC prepares the graduate to provide specialty care for patients with acute and chronic wounds, standard and continent diversions, and fecal and urinary incontinence. The components of WOC nursing practice include: direct care and consultation; patient and family education and counseling; staff development; and research and management activities.

Major areas of instruction throughout the course include the following:

- anatomy and physiology of GI, GU, and integumentary systems;
- pathophysiology and medical/surgical treatment for selected disorders within the GI, GU, and integumentary systems;
- nursing management of patients with altered patterns of elimination (ostomies, alternative procedures, and incontinence);
- nursing management of patients at risk for skin breakdown and patients with acute and chronic wounds (e.g., pressure ulcers, venous ulcers, arterial ulcers, and neuropathic ulcers);
- rehabilitation concepts to include teaching and counseling theory, principles of sexual counseling, and growth and development issues;
- role implementation issues to include principles of leadership, change theory, research guidelines, and reimbursement issues.

The breakdown between didactic and clinical instruction is about 60% didactic and 40% clinical.

The Emory University WOC Nursing Education Center is accredited by the Wound, Ostomy Continence Nurses society, and is approved by the Georgia Nurses' Association for continuing education contact hours.

**The Emory University WOCNEC has been continuously accredited since 1976.**

## ***COURSE OBJECTIVES***

Upon completion of this course, the graduate will be able to:

1. Utilize understanding of normal anatomy and physiology of the GI, GU, and integumentary systems as a basis for nursing management and education of selected patients
2. Describe pathophysiology, diagnostic procedures, and treatment modalities for selected disorders of the GI, GU, and integumentary systems
3. Provide rehabilitative care for patients with ostomies or continent diversions to encompass: preoperative counseling, instruction, and stoma site selection; postoperative care and instruction/counseling; long-term follow-up
4. Devise appropriate management system for patient with percutaneous tube or fistula to promote healing, provide for collection/quantification of drainage, and maintain skin protection/maintenance of patient comfort.
5. Implement program for prevention and management of skin breakdown on an agency-wide basis as well as for individual patients
6. Utilize knowledge of the wound healing process and factors impacting repair as a basis for comprehensive wound assessment and wound management.
7. Collaborate with medical and nursing staff to provide assessment/intervention for patients with urinary or fecal incontinence and bladder or bowel dysfunction.
8. Provide clinical consultation to medical and nursing staff in areas of expertise
9. Utilize own expertise and educational/motivational principles to provide patient/family and staff education in areas of wound, ostomy and continence care.
10. Develop and maintain record-keeping system which accurately reflects her/his practice and contributes to role justification
11. Participate in activities to maintain evidence-based practice.
12. Utilize knowledge base and communication/leadership skills to effectively implement the specialty nurse role.
13. Incorporate current infection control principles into practice.

# ***COURSE REQUIREMENTS***

## **1. THEORY AVERAGE OF 80 OR ABOVE**

Students take five (5) examinations while completing the didactic component of the program: 2 for Skin and Wound Care; 2 for Ostomy and Continent Diversion Care; and 1 for Continence Care. In addition, there is a comprehensive final exam that is taken at the conclusion of the didactic component. (For Distance Learning students, the cumulative final is taken following successful completion of onsite week.)

An average of 80 is required in each module, and a grade of 80 or higher is required on the final exam.

**Please note:** Should a student fail a test, she/he is given the opportunity to review the material and is then retested on the content. Every effort is made to facilitate learning and success.

## **2. CLINICAL CASE STUDIES**

Following classroom discussion or completion of specific module components, each student is asked to complete a structured case study. Each case is “worth” 25 points; 4 case studies are equivalent to one (1) test grade. Students in the distance learning program are asked to complete 7 case studies worth 25 points each.

## **3. CLINICAL COMPETENCY TESTING**

The ultimate goal for the graduate of this program is the ability to accurately apply current theoretical concepts to clinical practice. To assist the student to achieve this goal, a set of core clinical competencies is provided during the first week of class (for Distance Learning students, the core competencies are posted on Blackboard, our online learning system.) Once the student has completed the relevant theory, he or she is scheduled for competency testing; this involves a clinical scenario in which the student is asked to provide care and teaching to an ostomy patient or a wound patient. (Distance Learning students complete competency testing onsite.) While no one has said they actually *enjoyed* competency testing, students have overwhelmingly approved of this strategy as being very effective in “pulling it all together”.

#### **4. SATISFACTORY COMPLETION OF OSTOMY PRODUCTS TEST**

Adequate knowledge of products available is an important aspect of the ostomy nurse role. Products used in ostomy patient care will be presented in both didactic material and simulations labs. A Products Fair is held for onsite students to increase familiarity with various products, and sample products are available for study for all students. This 50-point test focuses on principles and products used for managing patients with urinary and fecal diversions.

#### **5. PROFESSIONAL PRACTICE PROJECTS**

Implementation of the specialty nurse role is the first challenge most WOC nurses face when returning to their practice setting, and various aspects of role implementation are addressed in the Professional Practice module. Satisfactory completion of the Professional Practice module requires completion of several projects; there is no exam for this module. These projects are completed concurrently with clinical preceptorship, and include the following:

- Research critique. Each student is provided a research report related to WOC nursing and is expected to critique the report using a structured format explained in the module.
- Inservice program (planning and presentation). All students are required to plan and present a 30-minute inservice program. Onsite students present to their peer group; split option and Distance Learning students may present to the staff in their own facility, or to the staff in a facility in which they are precepting (with preceptor approval). Specific guidelines for the written plan and the presentation are provided in the module.
- Role implementation plan, change plan, or marketing plan. Students may elect the project most relevant to their own situation and are provided specific guidelines for project completion.

#### **6. ACCEPTABLE PATIENT CARE**

Quality patient care is essential to successful completion of the course.

- You will be evaluated on an ongoing basis by your clinical preceptors; in addition to informal ongoing feedback, you will receive structured evaluations at the end of each rotation.
- Every effort is made to assure that students meet all clinical objectives; onsite students are assigned to a variety of clinical sites, and students selecting offsite clinical are required to obtain at least two (2) different preceptors and care settings to assure exposure to the full scope of WOC nursing practice. In addition, all students participate in simulation labs to assure baseline competency in critical clinical skills.

## **7. GRADUATION**

Graduation from the course depends on successful completion of all course requirements and satisfactory clinical performance. The faculty reserves the right to ask for additional coursework or clinical preceptorship from an individual student if indicated; should this be indicated, the student would be informed of the areas of concern, and of their options for completing the course.

## ***CERTIFICATION IN WOC NURSING***

The WOC Nursing Certification Board provides a national certifying examination for graduates of accredited educational programs. Board Certification is highly valued as a means of credentialing practitioners of WOC nursing. The examination is designed for entry level into the field. Certification is valid for five (5) years, and then recertification may be obtained in one of two ways; through reexamination or through the Professional Growth Program (PGP). The PGP is based upon a point system where points are earned through activities such as continuing education, program or project development, research, publication, teaching, involvement in professional organizations, and academic education.

To get more information and to download the application for the certification exam; go to one of the following websites:

<http://www.goamp.com>

<http://www.wocncb.org>

**Applied Measurement Professionals, Inc.  
8310 Nieman Road  
Lenexa, Kansas 66214-1579  
(913) 541-0400  
Fax: (913) 541-0156  
Web: <http://www.goAMP.com>**

## ***COURSE OPTIONS: Guidelines for Selection***

As noted in the cover letter, the Emory University WOCNEC offers 3 educational options. The faculty have identified the following “advantages and disadvantages” of each program type; we hope this will be helpful to you in selecting a program that best meets your needs.

### **10-WEEK TRADITIONAL ONSITE PROGRAM**

**Total Cost: \$6,025**

(includes application fee, modules/syllabus, tuition and clinical preceptorship)

(NOTE: Housing is required for the entire 10 weeks onsite; this is the student’s responsibility).

***The advantages of this program are as follows:***

- Classroom discussion with peer group;
- Structured learning experiences;
- Wide range of clinical experiences

***The disadvantages include:***

- 10 weeks’ absence from home and work;
- Intense and fast-paced theoretical component (all theory covered in 6 weeks; class held 5 days a week/8 – 9 hours per day)
- Increased expense (tuition + living expenses, i.e., housing and food, + travel expenses + lost salary)

**Note: Most of the clinical facilities are off campus, and many are not accessible by public transportation. Students who elect the onsite program must have access to a car.**

## SPLIT OPTION WITH OFFSITE PRECEPTORSHIP PROGRAM\*

**Total Cost: \$4900.00**

**(includes application fee, modules/syllabus, and tuition)**

**(Note:** Additional fees may be required for clinical preceptorship; this is the student's responsibility. Housing is required for the 6 weeks onsite, which is also the student's responsibility).

Key Components: 6 weeks of didactic instruction  
120 hours of clinical preceptorship

This program is called "Split Option" because the didactic and clinical instructions are provided in different locations. The student first completes 6 weeks of didactic instruction on the Emory campus (in combination with students from the onsite traditional program). When all didactic requirements have been met, the student returns home to complete the clinical and "project" requirements in her/his own geographic area. The student graduates from the program when all didactic and clinical requirements have been fulfilled. Students are allowed 3 months following completion of the didactic component to complete clinical requirements and projects. In the event of unexpected illness or other complications, the student may request a time extension to complete the clinical and project requirements.

***The advantages of this program are as follows:***

- Opportunity to establish mentoring relationships with clinicians in own geographic area
- Reduced time away from home, which may also mean reduced expense

***Disadvantages of this program include:***

- 6 weeks' absence from home and work;
- Intense and fast-paced theoretical component (all theory covered in 6 weeks; class held 5 days a week/8 – 9 hours per day)
- Increased expense (*tuition + living expenses, i.e., housing and food, + travel expenses + lost salary*)
- Potential difficulty in arranging satisfactory clinical instruction in your geographical area (*staff of Emory University WOCNEC will assist with this but the student retains primary responsibility*)

## **DISTANCE LEARNING WITH OFFSITE PRECEPTORSHIP AND 1 WEEK ONSITE INSTRUCTION\***

**Tuition Cost: \$4,900**

**(includes application fee, orientation module, clinical and professional practice modules, tuition and onsite week instruction: may be paid as one sum or the student may elect to pay per module-\$1,200 per module)**

**(NOTE: Additional fees may be required for clinical preceptorship, which is the student's responsibility. Housing is required for one (1) week onsite, which is also the student's responsibility).**

- 4 self-study modules
- One week of onsite instruction is required for all students in the Distance Learning Program;
- 120 hours of "offsite" clinical preceptorship

The Distance Learning program provides the same content but in a different format. The student does not come to the Emory campus for 6 weeks of instruction; instead, the student completes 4 self-instructional modules at her/his own pace. The 4 modules to be completed are as follows:

- *Acute and Chronic Wound Care -\$1,200 per module*
- *Management of Ostomies and Continent Diversions -\$1,200 per module*
- *Management of Patients with Fecal and Urinary Incontinence-\$1200 module*
- *Successful Implementation of the Specialty Nurse Role -\$1,200 per module*

Satisfactory completion of each module requires the student to study selected materials, to review selected audiovisuals (*e.g., some modules come with required diagrams, or color photographs that illustrate various pathological conditions*) and to complete relevant case studies and learning exercises. The student is then tested on the content (tests are administered online via proctor). When a student successfully completes one didactic module, she/he proceeds to the next.

Following successful completion of the clinical modules, the student is required to come to the Emory campus for 1 week of onsite instruction; this week includes selected seminars, simulations labs, supervised clinical experience in the area of foot and nail care, products testing, and clinical competency testing.

When the student has completed the clinical modules and the one-week of onsite instruction, she/he takes a comprehensive final examination (online), and then proceeds to complete the clinical and project requirements. Full scope students are expected to complete the clinical modules, one week of onsite instruction, clinical, and project requirements within 12 months.

NOTE: Students who wish to gain competence in only one (1) clinical area (e.g., wound care) may elect to take the relevant clinical module + the module on successful implementation of the specialty nurse role (Professional Practice). These students still need to come to campus for several days of onsite clinical instruction, and also need to complete 40 hours of clinical. These students are expected to complete the 2 modules, onsite instruction days, clinical, and project requirements within 4 months. (Dual scope students are expected to complete the two clinical modules, professional practice module, onsite instruction, clinical, and projects within 8 months.)

*Advantages of the Distance Learning Program include:*

- Minimal time away from home and work, resulting in lowest cost
- Self-paced learning as opposed to structured and fast-paced classroom instruction

*Disadvantages of the Distance Learning Program are as follows:*

- No classroom discussion to add clarity/get questions answered: WOCNEC faculty will be available via phone and email to try to minimize this disadvantage.
- Tremendous amount of self-discipline required to stay “on track” with a self-study program; may result in “overload” when done in addition to fulltime work, etc.

**PLEASE NOTE:**

**The faculty feel that this option is best for nurses who are very organized and self-disciplined, and who have some experience in wound, ostomy, and continence care. Also nurses should be computer literate for the Blackboard on-line component.**

## CLINICAL PRECEPTORSHIP REQUIREMENTS

**\*If you are interested in the Split Option or Distance Learning Program, you will need to identify potential clinical preceptors in your geographic area. Requirements for preceptors are as follows:**

1. RN with a Baccalaureate Degree with
2. Current Board Certification
3. At least one (1) year of fulltime clinical experience as a WOC Nurse
4. Sufficient patient census to provide needed learning experiences--this must be **documented by simple statistics.**

**The Emory University WOCNEC requires dual scope and full scope students to have at least 2 different preceptors and clinical sites (2) in order to get different perspectives and to assure exposure to the full scope of practice.**

Once you have identified potential preceptors in your area, you will need to contact them regarding their interest and availability. If they are interested and available, you will need to notify us of your intended preceptors. We will then send your potential preceptors an application to serve as offsite preceptor. You will be notified when your preceptors are approved.

Most clinical sites require a contract with Emory. When you send us your list of intended preceptors, we will initiate contact with the agency to determine their contractual requirements, and we will work with the appropriate individuals in the agency to establish a contractual agreement. **Establishment of a clinical contract can take as long as 6 months**, so it is critical for us to get your preceptor list as soon as possible.

As you know, full-scope students are required to obtain 120 hours of clinical with an approved preceptor, and specialty course students are required to obtain 40 hours per specialty course. In addition to the requirement for a specific number of hours with approved preceptors, your clinical experience needs to provide all of the following.

- Wound students: experience with trunk wounds and lower extremity wounds. Most students need to arrange for experience in both an acute care or long-term care setting (for trunk wounds) and an outpatient wound clinic (for lower extremity wounds).
- Ostomy students: at least 3 – 4 days of focused ostomy clinical. It is ideal to obtain experience with both standard and continent diversions; however, it is not always possible to arrange experience with continent diversions. The required experience is with standard diversions.
- Continence students: at least 2 days of clinical focused on restorative continence care (in-depth assessment, behavioral management, surgical intervention, biofeedback, etc.) If your primary clinical sites do not provide this experience, your primary preceptor may be able to coordinate appropriate learning experiences with clinicians/facilities in your area. (The coordinating preceptor must be certified in continence care.)

**READ THIS INFORMATION CAREFULLY:**

1. All information must be complete for form to be accepted.
2. Please PRINT or TYPE all information.
3. Students studying ONLY ONE specialty, need only name ONE preceptor.
4. Please make copies of this page if you have more than 2 (two) preceptors.
5. Please VERIFY the email address you list for your preceptor by sending an email to the preceptor with "Test Email" in the SUBJECT line and cc: [LJSTRIC@EMORY.EDU](mailto:LJSTRIC@EMORY.EDU) (Cindy Strickland)

**STUDENT INFORMATION:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

SPECIALTY FOCUS (Circle):      Full Scope      Wound      Ostomy      Continence

PROJECTED DATE FOR ATTENDING ON-SITE CLASS: \_\_\_\_\_

**PRECEPTOR # 1**

Name and Credentials: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Has this person precepted for our program before? (Circle)      Yes      No

<i>For Office Use Only:</i>		
Date Contacted _____	Statistics UTD Rc'd _____	Current Certification _____
Application On File Rc'd _____	Contract _____	Approved _____
Practice Focus:      Wounds: Trunk Legs	Ostomy	Continence: Behavioral Containment

**PRECEPTOR # 2**

Name and Credentials: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Has this person precepted for our program before? (Circle)      Yes      No

<i>For Office Use Only:</i>		
Date Contacted _____	Statistics UTD Rc'd _____	Current Certification _____
Application On File Rc'd _____	Contract _____	Approved _____
Practice Focus:      Wounds: Trunk Legs	Ostomy	Continence: Behavioral Containment

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**ATLANTA, GA 30322-1013  
FAX: 404.778.4778**

Dear Applicant:

Thank you for your interest in the Emory University WOC Nursing Education Center. To process your application please submit the following:

1. Application for Admission, along with a \$100 non-refundable application fee made payable to EMORY UNIVERSITY WOCNEC (check; credit card; or money order—US CURRENCY).
  2. Documentation of your current nursing license (copy then write 'VOID' for added security).
  3. **Split-Option and Distance Learning Students:** Your “Projected Clinical Preceptor Plan”.
  4. Official transcripts. If your baccalaureate is in a field other than nursing you must submit transcripts for both your nursing program (AD or diploma) and your baccalaureate program. When requesting transcripts, please have them mailed to the address listed above.
  5. Background Check and 11 Panel Drug Screen.
    - Students enrolling in the onsite “traditional” program and any Distance Learning or Split Option students who plan to do part or all of their clinical in Atlanta must complete the background check and drug screen through InfoMart (because this is required by our onsite clinical facilities.). This should be ordered and completed prior to coming onsite. To order go to: <http://www.advantagestudents.com> and choose ‘Student Package’, which is \$78.50.
- If you need assistance contact Natalie Ellington with InfoMart:  
--Email: [natalie.ellington@infomart-usa.com](mailto:natalie.ellington@infomart-usa.com);  
--Phone: 1 (800) 800-3774 Ext. 1376; Local phone (770) 984-2727  
--Fax (770) 984-8997.  
(InfoMart will schedule international students for drug screen after arrival in US).
- Students who will be doing clinical in their own geographic area may use other vendors to complete their background check and drug screen; however, you should check with your preceptors to determine any specific requirements.

For questions regarding the background check/drug screen requirement, please contact Brenda Michael (admissions coordinator) at [brmicha@emory.edu](mailto:brmicha@emory.edu).

**Please note that your report must be viewable electronically before you can begin clinical!**

6. Your completed health form and documentation of your liability insurance coverage 1 month prior to class (for Distance Learning students, 1 month prior to your onsite week).
7. Current documentation of your CPR Certification (show expiration date). (See page 25)

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8. **All students** must provide proof (a copy of the face sheet) of Nurses Liability Coverage in the minimum amounts of **1 million per claim, and 3 million aggregate**.

The only exception is if your home state has legislation which regulates the amounts of coverage that you may purchase. (e.g., Texas has caps on malpractice payments so the maximum amount of coverage that may be purchased is \$100,000 per claim, and \$300,000 aggregate).

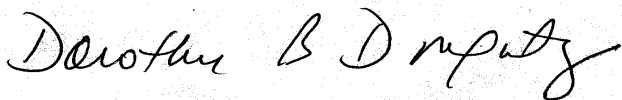
**NOTE:** If you are covered by your employer's insurance policy include a copy of the face sheet for your employer's insurance policy **AND** a simple signed letter from your employer verifying that you are covered while in the program!

Example: Jane Doe is covered while attending the Emory University WOC Nursing Education Program, from (your beginning course date) to (your ending date, including clinical) in the amount of 1 million per claim, 3 million aggregate).

9. Health Form must be completed & turned in one month before you come onsite (health form is included in this packet on pp 24 – 26):
- a) MD/NP statement regarding health status (a simple note stating that you are physically able to take this course, signed and dated).
  - b) Current negative PPD or current negative chest x-ray. Please note that Atlanta requires a PPD every 6 months for all students. Therefore we ask that you have your PPD testing completed approximately 1-2 months before onsite begins so that you will be covered throughout your time here at Emory (see page 24).
  - c) Documentation of a current vaccination against rubella, rubeola, and mumps (must be within past 10 years) **OR** serologic evidence of immune status.
  - d) Documentation positive history of Chicken Pox; if you have **not** had chickenpox (or do not know, you **MUST** attach serologic evidence of immunity.
  - e) Documentation of Hepatitis B Immune status, **or** signed Declination form that you accept full responsibility for potential exposure to Hepatitis B.
  - f) Current documentation of Universal Precautions training (a copy of a sign-in sheet or a brief statement from employer, etc.).

If you have any questions or concerns regarding the application process, please call us!

Thank you!



Dorothy B. Doughty, MN, RN, CWOCN, FAAN  
Director

**EMORY UNIVERSITY SCHOOL OF MEDICINE  
WOUND, OSTOMY, AND CONTINENCE  
NURSING EDUCATION CENTER**

**APPLICATION FOR ADMISSION**

Date Application Received \_\_\_\_\_

**I. Personal Demographic Data**

Date of Birth \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle/Maiden Professional Designations

Home Address: \_\_\_\_\_  
Street Address

City State Zip Code

Telephone: \_\_\_\_\_  
Home Work

Fax #: \_\_\_\_\_ (H) (W) Cell: \_\_\_\_\_

E-mail: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Current Position: \_\_\_\_\_

Name of Person to Notify in Case of Emergency: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Home Work

Type of Program Applying for: *10-week* \_\_\_\_\_ *Split-Option* \_\_\_\_\_ *Dist. Learn* \_\_\_\_\_

Please indicate whether you wish full-scope or specific specialties (circle those that apply):

Full Scope **or** Specialty Courses: Wound Ostomy Continence

If onsite or split-option, session for which applying \_\_\_\_\_

## II. Educational Experience Post High School

Please have your Official Transcript from Baccalaureate Program sent to:

**Emory University WOCNEC**  
**1365 Clifton Road NE, AT -732**  
**Atlanta, GA 30322-1013**

If your baccalaureate is not in nursing, you must also have the transcripts from your nursing program (AD or diploma) mailed to the address listed above.

**Please list all names that may appear on transcripts (maiden name, etc.):**

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Name of Institution	City and State	Date of Entrance	Date of Leaving	Hours or Degree Earned

## III. Professional Work Experience

A. Current RN Licensure: \_\_\_\_\_  
State
Number
Expires

Please attach a copy of your Current RN License (write 'VOID' for added security).

B. Employment - begin with most recent: (may attach current resume or CV, if preferred)

1. \_\_\_\_\_  
Employer
City/State
Dates

\_\_\_\_\_  
 Position Title and Brief Description of Responsibilities

2. \_\_\_\_\_  
Employer
City/State
Dates

\_\_\_\_\_  
 Position Title and Brief Description of Responsibilities

3. \_\_\_\_\_  
Employer
City/State
Dates

\_\_\_\_\_  
 Position Title and Brief Description of Responsibilities

C. Professional/Community Organizations to which you belong - include offices held and committee participation

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D. Career Goals and Reason for applying to Emory University WOCNEC

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E. Professional Liability Insurance

**All students** must provide proof (a copy of the face sheet) of Nurses Liability Coverage in the minimum amounts of **1 million per claim, and 3 million aggregate**.

The only exception is if your home state has legislation which regulates the amounts of coverage that you may purchase. (e.g., Texas has caps on malpractice payments so the maximum amount of coverage that may be purchased is \$100,000 per claim, and \$300,000 aggregate).

**NOTE:** If you are covered by your employer's insurance policy include a copy of the face sheet for your employer's insurance policy **AND** a simple signed letter from your employer verifying that you are covered while in the program!

Example: Jane Doe is covered while attending the Emory University WOC Nursing Education Program, from (your beginning course date) to (your ending date, including clinical) in the amount of 1 million per claim, 3 million aggregate).

Insuring Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Policy #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Limitations of Liability: \_\_\_\_\_

F. Background Check & 11 Panel Drug Screen

- Students enrolling in the onsite "traditional" program and any Distance Learning or Split Option students who plan to do part or all of their clinical in Atlanta must complete the background check and drug screen through InfoMart (because this is required by our onsite clinical facilities.). This should be ordered and completed prior to coming onsite. To order go to: <http://www.advantagestudents.com> and choose 'Student Package', which is \$78.50.

If you need assistance contact Natalie Ellington with InfoMart:

--Email: [natalie.ellington@infomart-usa.com](mailto:natalie.ellington@infomart-usa.com);

--Phone: 1 (800) 800-3774 Ext. 1376; Local phone (770) 984-2727

--Fax (770) 984-8997.

(InfoMart will schedule international students for drug screen after arrival in US).



**VII.** How did you hear about our program?

WOCN / JWOCN \_\_\_\_\_

Another WOC (ET) Nurse \_\_\_\_\_

Industry Rep \_\_\_\_\_

Advertisement \_\_\_\_\_

Other (specify) \_\_\_\_\_



3. M.M.R. (Measles, Mumps, Rubella)

● **Applicants born after 1-01-1957**

You must have proof of two doses Measles, one dose Rubella and one dose Mumps.

Dates: \_\_\_\_\_

● **Applicants born before 1-1-1957**

You must have proof of one dose of M.M.R. or positive titers to Rubella and Rubeola.

Evidence of immunity by Rubella and Rubeola immune titers

Rubella titer Date: \_\_\_\_\_

Rubeola titer Date: \_\_\_\_\_

4. TUBERCULOSIS TB test

Tuberculin skin test: Positive \_\_\_\_\_ Negative \_\_\_\_\_ Date: \_\_\_\_\_

If positive have you:

A. Had a chest x-ray? Negative \_\_\_\_\_ Positive \_\_\_\_\_ Date: \_\_\_\_\_

B. Been treated with Anti-Tubercular Drugs? Yes \_\_\_\_\_ No \_\_\_\_\_

Date: \_\_\_\_\_ Protocol: \_\_\_\_\_

5. VARICELLA (Chicken Pox)

Had the disease or positive immune titer (Attach titer) Date: \_\_\_\_\_

Have had vaccine Date: \_\_\_\_\_

6. HEPATITIS B Vaccine

Series Dates: 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

In lieu of Hepatitis B vaccine, you must sign a waiver.

**Option 1.** Attach documentation of three (3) Hep B vaccinations which were completed within past 10 years.

**Option 2.** Attach documentation of serologic evidence of immunity which was completed within past 10 years.

**Option 3.** Sign declination form below.

● **If you have not received the vaccine or cannot provide documentation that is **WITHIN THE PAST 10 YEARS** then you must sign the following statement:**

I have declined to take the Hepatitis B vaccine, and I am aware of my risk for exposure and of the possible sequelae to Hepatitis B. I hereby accept responsibility for such exposure.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

7. Attach verification of Cardio Pulmonary Resuscitation (CPR) certification. (Attach copy of your Card which shows your expiration date).
  
8. Universal Precautions Class/Training ANNUALLY (Attach copy of your sign in sheet or a letter from the class instructor which includes date showing training was completed within past year).

I \_\_\_\_\_ attest that the above information is correct.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**EMORY UNIVERSITY SCHOOL OF MEDICINE  
WOUND, OSTOMY, AND CONTINENCE  
NURSING EDUCATION CENTER**

**1365 CLIFTON RD, NE—RM AT 732  
PHONE: 404.778.4067**

**ATLANTA, GA 30322-1013  
FAX: 404.778.4778**

TO: Prospective WOCNEC Students  
FROM: Dorothy B. Doughty, MN, RN, CWOCN, FAAN  
SUBJECT: Housing Options for WOCNEC Students

Attached is a list of some of the housing options available to you while you are in Atlanta; most of the sites listed are rooms rented to WOCNEC students by local homeowners, and a few local motels are listed also. In selecting a site, we strongly encourage you to either: a.) ask for references from recent students; or b.) come to Atlanta to personally meet the homeowners and “preview” the housing situation. We want to emphasize that the Emory faculty does not “inspect” or “approve” any housing site; though we do modify our list based on student feedback. We want you to feel comfortable in whatever site you select; therefore, we strongly encourage you to act as a consumer and to select housing based on **your** needs.

Please note that “starred” sites represent sites where we have consistently received extremely positive evaluations!

Please feel free to call us for any questions or concerns. Thank you!

**THE ROBERT W. WOODRUFF HEALTH SCIENCES CENTER**

## **PRIVATE HOMES**



Private Home. Room for 1 student. Approximately 15-20 minutes from Emory; 1.2 miles from Interstate 285 and 85 making travel to clinical visits very easy. A quiet residential home on a small lake. Private bedroom with private bath. Access to main kitchen and laundry as needed. Safe walking neighborhood. A good home away from home. Rental is \$100 per week. Mail inquiries to Georgia W. Andrews, 2857 Rotherwood Drive, Tucker, GA 30084-2624 or phone 770.270.0179 for details.

Private Home. Room with double bed; walking distance to The Emory Clinic and Emory Village; MARTA (Metro Atlanta Rapid Transit Authority) stop across the street; bath adjacent to bedroom in hall; telephone in room; must use long distance calling card for long distance calls. Kitchen may be used. \$100 per week; \$100 of which is payable upon confirmation of reservation. Dr. Anne Baird, 404.373.6982, 1671 E. Clifton Road, NE, Atlanta, GA 30307-1289. If no answer, please leave message and I will return call.

Private Home. Share beautifully renovated home in quiet historic area located about 6 miles from Emory. Student may share the whole house including kitchen privileges, washer/dryer and off street parking area. Student will have private bedroom with own bath and adjoining den including cable TV. Rent is \$100 per week. Please contact Connie Bryans, 3224 Kensington Road, Avondale Estates, GA 30002-1651 or telephone 404.294.5415, the female owner who shares her home with a Golden Retriever and a 10 lb mutt dog.



Private Home: 10 minutes to Emory, a delightful Virginia Highlands home offers 2 BR's with shared bath. Female owner spends most time in upstairs suite. Quiet Street and neighborhood. Large 'green' backyard; lots of trees makes sitting on the rear deck pleasant & peaceful. Linens, unlimited phone, high speed wireless, washer-dryer included. BI-WEEKLY house keeping also included. Students will share kitchen with owner and living room with each other (with cable TV). Easy walking to quaint shopping, restaurants, great coffee shop, and large city park. Close to MARTA bus stop. Guests welcome. MUST be dog and cat friendly. \$150/wk. Call Carol Butterworth at 404-876-4726 or cell 404-695-3955 e-mail [carol.butterworth@gmail.com](mailto:carol.butterworth@gmail.com)

Brand New Carriage House. Modern carriage house in upscale Brookhaven neighborhood fully furnished with modern furnishings which include a queen bed, stainless appliances, television, stereo, lounge, laundry. All utilities included except phone. Perfect for couple. Private deck overlooking back yard. Extremely private. \$950 per month, 3085 Osborne Road, Atlanta, GA 30319. Email [sona.chambers@nfwf.org](mailto:sona.chambers@nfwf.org), or call 678-612-7474.



Private Home: Spacious home with two bedrooms available. Jack-n-Jill bath shared between the bedrooms. Walk-in closet in larger of the two bedrooms. Large double closet in the other. Both with remote controlled ceiling fans and lights. Access to rest of the house including kitchen, laundry, sunroom, dining porch, media room, and basement office. Approximately 3.9 miles from Emory campus in Oak Grove neighborhood. Rent is \$150 per week for each room. One week non-refundable deposit required. Rental includes linens. Non-smokers preferred (will make some exceptions). No pets. Owners are a gay couple and students must be comfortable with this fact. Russell Clarke, 1681 Oak Grove Road, Decatur, Georgia 30033, 404-633-5394 (cell), 404-591-2461 (work), e-mail [Russell.X.Clarke@ampf.com](mailto:Russell.X.Clarke@ampf.com).



Private Home. Share large, comfortable, air conditioned home in quiet neighborhood located in Stone Mountain area. Just 15 minutes from Emory, easy access to I 285. Two bedrooms/shared bath available. Linens provided washer and dryer, all kitchen facilities, 2 ironing boards available. Plenty of room to spread out. Must have calling card for long distance telephone use. No smoking inside. No pets (mine would never understand)! \$110/week. \$110 deposit required-balance due upon arrival. Call Kay Conoly at 404.292.7290 (home). You can leave a message or write me at 4456 Cedar Park Drive, Stone Mountain, GA 30083-1867.

Private Home: Two fully furnished rooms with shared bath for same gender students (no smoking / pets) and only 10 minutes driving to Emory/CDC and 5 minutes to major shopping and restaurants in popular Uptown Buckhead district. Duplex home has central H&A, hardwoods throughout and each room is large, private, and fully furnished, with bed linens and towels provided. Full access to kitchen and dining area, living/study area, washer, dryer and deck with grill for study and relaxation. Covered parking as needed provided for 1 car. Safe and secure neighborhood great for walking. Owners live in another home close by. Rental rate is \$150. Per week per room for 4 weeks or longer or \$260. Per week for both rooms rented together. Slightly higher for shorter rental period. Deposit required. Photos of home and more information furnished upon request. Contact Janie or Aric Drott at 404.636.5548 home or 404.219.2000 cell/VM or [aricusa@hotmail.com](mailto:aricusa@hotmail.com) our post address is: 2887 Ponderosa Circle, Decatur, GA. 30033

Private Home Evelyn DuVal (home: 404/633-8752; email: [ebduval@yahoo.com](mailto:ebduval@yahoo.com)) – share home; private bedroom to rent, hall bath next to bedroom; kitchen and washer/dryer privileges; non smoker and no pets; conveniently located to grocery stores, drug stores, shopping malls, theatres, and restaurants. My home is approximately 3 ½ miles to Emory and CDC, near MARTA bus line. \$110 weekly. To get to Clifton Rd from my house Bus #19 Clairmont Bus #33 Briarcliff to LaVista (exit Bus #33 and walk across LaVista to catch next bus. Bus #33 turns on LaVista) Bus #6 Briarcliff to Emory ([www.itsmarta.com](http://www.itsmarta.com))

Private Apartment Home. Beautiful large, light 2nd floor 1 BR apt w/3 big gables, small separate office w/keyhole window, hardwood floors w/great wool rugs, new tiled bath w/Jacuzzi & stained glass. Comfortably and attractively furnished, including linens and kitchen items. Separate spiral stair entrance above private home on quiet street. Large efficiency kitchen or home-cooked dinners are available for \$8 per. W/D in basement. Includes all utilities (& expanded basic cable) except phone. Free wireless Internet. 5-min walk away from the in-town city charm of Decatur - restaurants, beautiful pub, P.O., Rx, grocery, fun shops, Emory shuttle (.6 miles), MARTA rail/bus, PATH multi-use trail, several parks. 2.55 residential miles from Emory University. Available for 1 year lease @\$850 month or for shorter term @\$950 month. Perfect for sabbaticals, visiting scholars, and medical/nursing students here for short-term courses. Quiet, clean non-smokers only. References and deposit required. Inquires to: K. Enniss 404-373-7159 or [kle2@bellsouth.net](mailto:kle2@bellsouth.net). Photos available via email.

Private Home Room for 1 student. Bedroom with double futon (all linens provided) in very quiet wooded condo complex 1.5 miles (easy walk) from Emory. Less than a 5 minute walk to the shuttle stop. At the same intersection as the shuttle stop are a grocery store, a natural foods store, restaurants, bookstores and a coffee shop. Shared bathroom, and full use of kitchen, living room and laundry (in condo) Wireless included-no land line, so you will need a cell phone. Computer (Mac) in room that you may use. MUST LOVE CATS! I have two. NO SMOKING. \$125.00 a week, due on arrival. Contact Elizabeth at [efricke@emory.edu](mailto:efricke@emory.edu). Available starting October 1.

Private Home. Large two bedroom two bath condo to share with female or male ET student. Non-smoker in professional neighborhood two miles from Emory University. I have one very friendly cocker spaniel. Telephone, clock radio and desk provided in bedroom. Will need to use phone calling card. Full access of kitchen facilities, washer, dryer, and deck with grill. Linens furnished. ET group study is welcome. Rent is \$145 per week. \$145 deposit on confirmation, balance due upon arrival. Owner of condo is RN at Grady Medical Center, contact Janice Hawkins 1750 Clairmont Road, Apartment #21, Decatur, GA 30033-4030 or call 404.636.2932 (H), or 404.489.9175 (W) email: [janicehawkins@hotmail.com](mailto:janicehawkins@hotmail.com) can pick up at airport with advance notice.

Private Home. 18 miles from Emory University with easy access to interstates I-85, I-75, and I-285. Available 1 bedroom, private bath to male or female WOC Nurse. Non-smokers, no pets. Parking in driveway. AC, heat, access to entire home including kitchen privileges with microwave, washer and dryer, and iron and ironing board. All linens furnished. Rent is \$125 per week. Frances Hallenberg, 5709 Mill Shire Lane, Dunwoody, GA 30338-2741. Phone 770.394.0207. Parents of WOC nurse.

Private Home. Rooms for one or two students available. \$100/week for each student. 30 minutes from Emory off Hwy. 78 and I 285. Private bedroom. Share bath. Access to main kitchen and laundry. Very safe and nice neighborhood. Cable, internet. Must use cell phone or calling card for long distance. Close to shopping. Mail inquires to Shelley Kantor, 4757 Riverwalk Trail, SW Lilburn, GA 30047-4782 or call 770.846.5213 for details.

PRIVATE HOME/FUN LOCATION: Furnished, private room overlooking courtyard with double bed and linens provided. Private bath next to the laundry room and access to entire town home. Located near downtown and I-20 and 15 minutes from Emory. Neighborhood has pool, shops, restaurants, and a park. Large three story town home is shared with 2 fun single ladies and a house trained rabbit. \$150 per week includes utilities (except phone). Male or female is ok. Smoking OK if you can smoke outside. Please call Dee Lipscomb at 678-371-3440 [DLipscomb@canvassystems.com](mailto:DLipscomb@canvassystems.com).

Private Home: Room for rent in excellent location on the corner of Briarcliff and Clifton road. Walking distance to Emory, \$500.00 per month inclusive of cable TV, and full bath, as well as utilities. Please call Grace Netland at 404-695-0326 cell, 404-842-1400 for further details. 960 Milledge Place, ATL GA 30329.

Private Home. One bedroom with queen bed, TV/dvd player/hi speed Comcast cable and wireless. Share shower/bath, kitchen and den. Lovely deck and yard. Owner travels. Marta #27 Bus in Woodlawn Hills near Sheperd Lane. Lovely neighborhood. \$95 per week. Please email Kathryn Petroff at [kpetrofffever@hotmail.com](mailto:kpetrofffever@hotmail.com) or call 678.778.4501=cell. In case you would like to map quest my address is: 1077 Vista Trail, NE; Atlanta, GA 30324-4615.

Private Home. Come and share a house with a nurse (who has gone through the WOCN program) and a Scottish terrier, Haggis, a new puppy Bella, and a tuxedo cat Soolee. We are located in a safe, friendly neighborhood where lots of neighbors walk for fun and exercise. Also we are located 1.2 miles from the Clairmont Campus which is an easy walk or drive to the shuttle for class. A nonsmoking student (unless you don't mind smoking outside). Student has full use of the kitchen and the rest of the house. A computer is available for those class projects.

Students must have a cell phone or calling card for long distance. Guests of student i.e. mothers, husbands, wives etc. are welcome for a weekend. Rent is \$135.00 per week with a deposit of the first week rent due upon agreement with owner. Please feel free to come and inspect. References available on request. Please call Sharon M. Prince @ 404-634-7971 or you may email me at [sharonprince@mindspring.com](mailto:sharonprince@mindspring.com) or mail at 901 N. Superior Ave., Decatur, Ga. 30033-4107.

Private Home: Candler Park home built in 1925 on one of the prettiest streets in the neighborhood. Two miles from the Emory Campus and Centers for Disease Control (Ten minutes by car, 30 minute walk.), the house sits on a hill and is around the corner from the Candler Park Golf Course and Freedom Park. A five minute walk takes you McLendon Avenue where popular restaurants, a grocery store, and a variety of retail shops keep this small commercial area lively. You will have your own bedroom and bath, as well as access to the rest of the house, including washer/dryer, cable TV, wireless internet, spacious screened-in front porch, back deck, off street parking, and a landscaped yard. Rent: \$35/night; \$150/per week. Contact: Rebeca at 404.727.6562 or [quintaone@gmail.com](mailto:quintaone@gmail.com) Particulars: Home is smoke free and has no landline. Rebeca is a pretty laid back Jewish lesbian. She and her dog, Blaze, have shared their home with several Emory graduate students and WOCNEC participants.

Private Home. New 4 bedroom home with two bedrooms available for WOC students. Both rooms have private bath and queen-sized beds. Available rooms are on the upstairs level while master is on the main allowing for privacy and great study environment. Second family room upstairs with TV (cable) and great for studying. House is less than 2 miles from Emory campus in Emory Parc neighborhood. Rent is \$175 per week for each room, deposit required. Rental includes linens and utilities. Owner has 1 dog that is friendly and stays down on the main level. Contact Pam Sanders, 920 Manor Parc Drive, Decatur, Georgia 30033-4064, 404-759-4222 (Cell), e-mail [georgiapls@yahoo.com](mailto:georgiapls@yahoo.com)

Private Home. Former Emory WOCN graduate looking for Female to share home. Nonsmoker and like dogs. Six miles from Emory campus. Two (2) bedrooms fully furnished; one double, one queen bed, both with private baths; complete with linens, towels, and desk. Both rooms have TV's with Dish and access to DSL line. Will have access to kitchen with microwave, washer & dryer. Must have cell phone or calling card. On MARTA bus line. Visitors welcome, No pets. Rent \$150/per week, \$100 deposit due and balance of rent is due upon arrival. Homeowner likes to keep the house temperature at about 68 degrees -- space heater is available for room. Please call Danielle Simon, 1380 Idlewood Parc Crossing Tucker GA 30084-7835 at 678-234-8204 for further information or email [dmsimon1@hotmail.com](mailto:dmsimon1@hotmail.com)



Private Home. 1 mile from Emory Clairmont Campus, with shuttle to main campus. Safe, quiet neighborhood. Traditional 2-story home with off-street parking. Non-smoking females. Mitt, the cat, loves visitors. Family visits welcome. Share home with retired social worker. Each bedroom has a desk. All linens are furnished. Two large upstairs bedrooms available with adjoining bath (each room has a sink & mirror). There is access to kitchen, living & dining room, cable TV with wireless internet plus washer/dryer. \$135 per week per person with 1st week's deposit with balance due on arrival. Also I have a large 2bdm apt. in basement with full kitchen and dishwasher, and washer/dryer. Separate entrance. Rent is \$150 per person weekly with required deposit. Cable TV with wireless internet. Has large living/dining area. Contact Dot Sims, 2162 Heritage Heights, Decatur, GA 30033-4149 or phone 404.325.7687 e-mail [dotsims@comcast.net](mailto:dotsims@comcast.net).



Private Home: 1.5 miles from main Emory Campus in The City of Decatur with free Emory Shuttle service to Nursing School (walk 1 block to catch shuttle). Traditional, 2-story home in a quiet, safe neighborhood with ¾ mile walk to restaurants and shops in the City. Two large upstairs bedrooms with private bathroom. An additional large bedroom on main level with private bathroom. All linens and toiletries are furnished. Access to kitchen with many appliances, large family room with TV / home theater system and wireless internet plus washer and dryer. \$150 per week with 1<sup>st</sup> week's deposit and balance due on arrival. Contact Melissa Sims, 172 Vidal Blvd , Decatur, Ga 30030, 404-377-1822, [mcsims@bellsouth.net](mailto:mcsims@bellsouth.net)

Private Home. Three miles from Emory: Enjoy a large, beautiful well-maintained home in Candler Park, one of Atlanta's prettiest neighborhoods. Homeowner is a female university professor. Emory WOCNEC student will have private upstairs bedroom and bath. Candler Park is great for walking and biking (close to a walking/bike path) and adjacent to Candler Park with tennis courts, swimming pool, and a 9 hole golf course. The house is 2 blocks from the Candler Park business district that has restaurants and a small grocery store. The bedroom is fully furnished (bed, desk, bed tables, and lamps) and has a private bath with tub and shower. Towels & linens furnished on request. You can enjoy the entire house including laundry facilities, kitchen, dining room, living room, study, TV room and wireless Internet is available. ET group study is welcome. Basement storage available. Deck (with grill) and large backyard give additional space for study or relaxing. Bring calling card or cell phone. Students for traditional 9 week program preferred. Male or female students welcome (must be gay friendly and non smoking although smoking on deck is acceptable). Visitors okay. Rent is \$150 week. One week deposit is required, and balance of rent is due upon arrival. Contact the homeowner, Debra Snell, 421 Callan Circle NE, Atlanta, GA 30307-1703 at 404.310-2892 or email [debrasnell@gmail.com](mailto:debrasnell@gmail.com). Previous WOCNEC student referrals available on request

Private Home. Share large home with 3 mature adults, 3 cats, and 1 dog and a goldfish. Located less than 1 mile from Emory University campus, in historic Druid Hills neighborhood. The house is approximately 3500 square feet on a 1 acre lot. Smokers are welcome. Amenities include full kitchen with washer and dryer. A private bedroom and shared bath with 1 adult female. Other adult female is an Emory nursing student who typically walks, rides bike or drives to school, depending on weather. Shared transportation to campus may be available. The area is progressive and populated by urban professionals and artists. Many restaurants and shops are within easy walking distance. The Fernbank Museum of Natural History is just across the street and a nine hole, municipal golf course is a block away. The 20 mile Atlanta to Stone Mountain bicycle path is also only a block away. \$125 per week. Contact Wayne Stockemer at 1641 S Ponce de Leon Avenue, NE, Atlanta, GA 30307-1656 or call 404.377.8919.

Private Home. Approximately 5 miles from Emory. Home is in lovely quiet neighborhood which is great for walking and close to restaurants and shopping. One furnished bedroom with bath or two furnished bedrooms with shared bath. Rent includes utilities, central heat/air, one space in garage with own opener, cable in one bedroom. Will be sharing kitchen and living area with owner who is a single female who works for an airline. No smoking or pets. \$125 per week. Contact Jane Terry at 2887 Ponderosa Circle, Decatur, GA 30033-1524 or telephone 404.636.5548 or email is [janiebell77@yahoo.com](mailto:janiebell77@yahoo.com).

Private Home. Lovely, comfortable and safe 3 bedrooms, 3 baths home located just 15 minutes from Emory. Accommodations include nicely furnished suite separate from the main living space with 1 bedroom, 1 bath and study. Rent includes kitchen privileges, washer and dryer, linens, central heat/air and off street parking. Available to women or men who do not smoke; no pets. Resident has 1 indoor cat. Long distance calling card is required. Rent is \$100 per week. 50% of rent required as confirmation, balance due upon arrival. Please contact Linda Utsey, 4194 Castle Pines Court, Tucker, GA 30084-2601 or telephone 770.939.6324.

Private Home. Male or female wanted to share large older home in quiet Stone Mountain neighborhood. Approximately 20 minutes from Emory. Easy access to I 285 and near MARTA bus line for shopping. Two private furnished bedrooms with all bedding, ceiling fan, work desk, big windows with full sunshine. I do have two indoor fixed and declawed adult cats though! Towels, washer/dryer included. Must have own cell phone and long-distance calling card. \$110 per week with \$100 deposit required—balance due upon arrival. Call Silviya Vilkas at 404.296.2683 at 4488 Cherie Glen Trail, Stone Mountain, GA 30083-1878. I WOULD LOVE TO HAVE YOU! Smoking okay.

Housemate Match: Beautiful and affordable homes available for home-sharing in the Emory area. Private bedroom and bath. Share whole house including kitchen. Rent varies in the \$400 range. Safe and secure neighborhood. Call Rita Zadoff at 770.395.2625 or email [rita.zadoff@atlantajcc.org](mailto:rita.zadoff@atlantajcc.org) or Sherry Elias at 770.395.2608 or email [sherry.elias@atlantajcc.org](mailto:sherry.elias@atlantajcc.org)

## **HOTELS**

Comfort Inn. 2115 Piedmont Road, NE, Atlanta, GA 30324-4120. Phone 1.800.221.2222 or 404.876.4365.

Courtyard Executive Park/Emory by Marriott: Hotel is located 2.5 miles from Emory University. There are conveniently 3 Cliff Shuttle Stops located in Executive Park that run every 45 minutes. For more hotel information including directions and Cliff shuttle information please check out our Emory page here: <http://cwp.marriott.com/atlep/wocnecemory/> . Extended stay rates are available! Double bed rooms, standard king and suites available as well as full hot breakfast each morning. Contact Danielle Hodge for extend stay rates from \$79-\$89 a night, please call 404-735-0109 (cell) / 404-728-0708 x 660 (hotel) or email [Danielle.Hodge@marriott.com](mailto:Danielle.Hodge@marriott.com) The Courtyard is preferred with Emory University and the hotel is 100% non smoking.  
<http://cwp.marriott.com/atlep/wocnecemory/>

Days Inn Clairmont. 2910 Clairmont Road, NE, Atlanta, GA 30329-1612. Phone 1.800.325.2525 or 404.633.8411.

Doubletree Hotel Atlanta N Druid Hills: Hotel is located 3.5 miles from Emory University. We offer a complimentary hotel shuttle to and from Emory University. The shuttle can be scheduled through group sales at least 7 days prior to arrival. All of our rooms offer a microwave and refrigerator as well as complimentary high speed internet access. We have arranged a special rate for Emory University WOCNEC program of \$69.00 plus tax per night which includes a full hot breakfast each morning. Our breakfast hours are from 6am-10am Monday-Friday and from 7am-11am Saturday and Sunday. Our Metro Cafe is also open for dinner with a variety of delicious food to choose from on our menu. For more information, please contact Susanne Farrington at 678-686-0416 or by email at [susanne.farrington@hilton.com](mailto:susanne.farrington@hilton.com). Our friendly courteous staff awaits your arrival with a "Warm Doubletree Chocolate Chip Cookie!"  
For reservations, please click the link below: [www.atlantanorthdruidhillsemoryarea.doubletree.com/wocnec](http://www.atlantanorthdruidhillsemoryarea.doubletree.com/wocnec)

Hampton Inn. 1975 N. Druid Hills Road, NE, Atlanta, GA 30329-1807. Phone 1.800.426.7866 or 404.320.6600. Website [www.HamptonInn.com](http://www.HamptonInn.com)

Holiday Inn Express. 2183 N. Decatur Road, Decatur, GA 30033-5307. Phone 404.320.0888.

Holiday Inn Select. 130 Clairmont Avenue, Decatur, GA 30030-2501. Phone 1.800.465.4329 or 404.371.0204.

Holiday Inn Atlanta Central. 2061 N. Druid Hills Road, NE, Atlanta, GA 30329-1808. Phone 1.800.465.4329 or 404.321.4174.

Marriott Towne Place Suites Atlanta Buckhead. 820 Sidney Marcus Blvd, NE, Atlanta, GA 30324-5652. Phone: 404.949.4820. Website: <http://marriott.com/property/propertypage/ATLBU>

Red Roof Inns. 1960 N. Druid Hills Road, NE, Atlanta, GA 30329-1836. Phone 1.800.843.7663 or 404.321.1653 (Mention Emory University for a Special Rate).

Residence Inn by Marriott. 2960 Piedmont Road, NE, Atlanta, GA 30305-2747. Phone 1.800.331.3131 or 404.239.0677 or website [www.residenceinn.com](http://www.residenceinn.com).

Residence Inn by Marriott-Buckhead—Lenox Park. 2220 Lake Boulevard, NE, Atlanta, GA 30319-5310. Phone 1.800.331.3131 or 404.467.1660 or website [www.residenceinn.com](http://www.residenceinn.com)

Ritz-Carlton Buckhead. 3434 Peachtree Road, NE, Atlanta, GA 30326-1172. Phone 1.800.241.3333 or 404.237.2700.

Sheraton Buckhead Hotel of Atlanta. 3405 Lenox Road, NE, Atlanta, GA 30326-1308. Phone 1.800.241.8260 or 404.261.9250.

The Emory Conference Center Hotel. 1615 Clifton Road, NE, Atlanta, GA 30329-4017. Phone 1.800.933.6679 or 404.712.6000.

The Emory Inn. 1641 Clifton Road, NE, Atlanta, GA 30329-4017. Phone 1.800.933.6679 or 404.712.6700.

Villa International-Atlanta. *A Ministry of the Christian Community*--1749 Clifton Road, NE, Atlanta, GA 30329-4019. Phone 404.633.6783 or Fax 404.248.9315. Website [www.villa-atl.org](http://www.villa-atl.org) or Email [info@villa-atl.org](mailto:info@villa-atl.org) for info.

## **APARTMENTS**

Buckhead Crossing Apartments. 740 Sidney Marcus Blvd. Atlanta, GA 30324-3194. Phone 404.841.0883.

Equity Corporate Housing. Equity takes care of it all so you don't have to worry about a thing! With fully furnished apartments all over Atlanta and the U.S., Equity is sure to have what you need. Prices start at \$69 and up per day for a 1 BR/1 BA which includes rent, furniture, utilities, appliances, TV, VCR and cable, housewares and artwork. Don't pay too much for a cramped hotel room. Rent with Equity for your home away from home-minutes from Emory! Contact Catherine Kelly at 404.848.0088 (FAX) 404.848.1333 24/7 or [ckelly@eqrworld.com](mailto:ckelly@eqrworld.com) to make your reservations.

Euro-Quarters, Inc. Affordable, beautifully furnished apartment with all the comforts of home. Located in the Dunwoody and Buckhead area. Apartments include: Washers & Dryers, Iron & Ironing Board, Electric Coffee Maker, Microwave, 49 piece dining set, all bedding and linens, Voice Mail, Housekeeping (Optional), 20" color TV, VCR, Toaster, 7 piece cookware, Wine & Beverage glasses; tastefully decorated, private phone lines, 4,000 sq. ft. gym (aerobics, Jacuzzi & massages). Conveniently located to Marta, dining, entertainment, shopping, and only approximately 15 minutes drive to the Emory area. For reservations, Janie C. Williamson, 4780 Ashford Dunwoody Road, Suite A 432, Dunwoody, GA 30338-5504. Email [euroquarters@mindspring.com](mailto:euroquarters@mindspring.com) or see our web site at [www.euro-quarters.com](http://www.euro-quarters.com) or phone 1.800.641.1970 or 770.234.0017 or fax 770.234.0046.

Extended StayAmerica Efficiency Studios. For information, reservations or locations visit us at [www.extstay.com](http://www.extstay.com) or call 1-800-EXT-STAY.

Gables Corporate Accommodations. Fully furnished luxury apartment homes in the Emory area starting around \$59 a day. Wonderful amenities with all the comforts of home at half the cost of a hotel. Jessica Silver at 2859 Paces Ferry Road, Atlanta, GA 30039. Phone 770.438.5524.

Morningside Courts. 594 Wimbledon Road, NE, Atlanta, GA 30324-4801. Call 404.872.5220 or fax 404.872.6585.

Oakwood Corporate Housing, A division of Oakwood Worldwide. Christina B. Godfrey, Account Executive, 1756 Wilwat Drive, Suite A. Norcross, GA 30093-1240. Office=770.242.5911 Cell=404.457.6037, fax=770.242.6705; or email [cgodfrey@oakwood.com](mailto:cgodfrey@oakwood.com). Web site is [www.oakwood.com](http://www.oakwood.com). Rates start at \$1,000 per month. Furnished and unfurnished apartments available and over 50 locations in Atlanta. Try us on your next vacation—stay in one of our over 2,000 cities throughout the US, Asia Pacific, the UK and select European cities.

Post Park Apartments. Several locations; have corporate apartments available. \$1,475 per month usual cost - weekly housekeeping. Please contact Leslie Drohan, 3311 Flowers Road, S., Chamblee, GA 30341-5694. Phone 404.952.1022.

The Highlands at Briarcliff. 2735 Briarcliff Road, NE, Atlanta, GA 30329-3234; 1x1=\$699; 2x2=\$830; and 3x2=\$999. Please call Abby at 404.633.1515 or fax 404.633.6656.

The Hometown Inn. 6295 Jimmy Carter Blvd., Norcross, GA 30071-2313. Phone 404.446.9245.

The Suburban Lodge. Low weekly rates; newly furnished; efficiencies utilities included. Kitchenette (refrigerator, microwave, stove, utensils); no lease; maid service, telephone; HBO, CNN, ESPN. 5075 Memorial Drive, Stone Mountain, GA 30083.3108 or call 770.292.5075. About 20.25 min. drive from The Emory Clinic. Call them for current rates. (NOTE: Security Guards on duty at both locations).

TP Corporate Lodging. Fully furnished apartment homes throughout Atlanta including areas around Emory. Rates start at \$49.90 per day. P.O. Box 627, Lawrenceville, GA 30046-0627 or call 1.800.428.9997 ask for Tim or Christine. Website [www.tpcorporatelodging.com](http://www.tpcorporatelodging.com)

The University Inn/Oxford Hall – A Temporary Housing Community. 1785 North Decatur Road, Atlanta, Georgia 30307. Phone 1.800.654.8591 or 404.634.7327; or email [info@univinn.com](mailto:info@univinn.com)  
(NOTE: We have had mixed comments from former students regarding this establishment!)

**EMORY UNIVERSITY SCHOOL OF MEDICINE  
WOUND, OSTOMY, AND CONTINENCE  
NURSING EDUCATION CENTER**

**SPECIAL INFORMATION FOR INTERNATIONAL STUDENTS**

1. International students are required to have a baccalaureate degree with a major in nursing (or equivalent of a baccalaureate degree in nursing with a major in nursing). Upon completion of the program, you will be eligible to take the Board Certification Exam. For admission to our program, IF YOUR TRANSCRIPTS ARE NOT IN ENGLISH then they must be translated and evaluated for equivalency to a baccalaureate degree with a major in nursing. **The only agency from which Emory University WOCNEC will accept translations of transcripts is World Education Services**, Box #745, Old Chelsea Station, New York, NY 10113-0745, website: <http://www.wes.org/> (Canada: <http://www.wes.org/ca>), or phone 1.800.937.3895 (Canada 1.866.343.0070).
  
2. Nurses Liability Coverage. **You MUST BE COVERED** with professional liability insurance for the entire time you at Emory WOCNEC. The minimum amounts required are: **1,000,000 each incident, \$3,000,000 aggregate**. You may use any agency of your choice as long as you furnish Emory University WOCNEC with a face sheet of your policy which shows amounts of coverage and date of expiration. One agency that we have worked with is Nurses Services Organization (NSO), 159 E. County Line Road, Hatboro, PA 19040; website: <http://www.nso.com>; phone 1.800.247.1500; fax 1.800.739.8818 from 8 am to 6 pm, EST, Monday – Friday. This coverage has to be requested **BY YOU**, and **PAID BY YOU (US FUNDS)**. We have no mechanism to pay for this insurance and then bill you.  
  
NSO states that you may apply through their web site: [www.nso.com](http://www.nso.com) without a Social Security Number (SSN). When you come to the section that asks for a SSN you would need to type in all '0' (i.e. 000 00 0000). *It is also required that you have an address in the US so please use an address that you can get mail at.*
  
3. We want to clarify that this is a **VERY INTENSE** program, with many classroom hours and that **ALL INSTRUCTION IS IN ENGLISH**. Therefore, we require that you have a documented score of at least 550 on the TOEFL (Test of English as a Foreign Language). We want to be sure that we can provide you with the education you are seeking. Georgia Institute of Technology offers a course titled '*Intensive English In The USA*'. Website: <http://www.esl.gatech.edu/li/servlet/LIHome>; phone 1.404.894.2425; or fax 1.404.894.8755 from 8 am to 5 pm, EST, Monday – Friday.
  
4. For list of documentation needed to process VISA visit Emory University's International Student & Scholar Programs at: <http://www.emory.edu/ISSP/departments/j1/jnew.htm> **NOTE:** 'J-1 Visiting Scholar Information Form' must be filled out & submitted along with your **ORIGINAL** documentation before we can begin to process your VISA). To download form from website: <http://www.emory.edu/ISSP/docs/department/J-1%20Visiting%20Scholar%20Information%20Form.pdf> If you have questions regarding the J-1 VISA process or the form contact Joan Lindsey at [jlinds2@emory.edu](mailto:jlinds2@emory.edu)

**THE ROBERT W. WOODRUFF HEALTH SCIENCES CENTER**